# Job Qualifications, Eligibility & Expectations



# What are the responsibilities of a security officer at Thomas Protective Service, Inc.?

Our security officers are employed at customer sites throughout the country to help protect property, their valuables and their employees. This is achieved through patrolling, monitoring and reporting techniques by exercising vigilance, integrity and helpfulness (our core company values).

Our security officers are first class customer service experts. As the nature of our business changes, security officer job responsibilities also change to include video, computer and communication technology responsibilities.

## Do I need previous security experience?

No. Anyone who meets our basic application requirements is encouraged to apply. Security officer training is delivered through effective on-the-job-training and mentoring.

## What are the qualifications needed to work at Thomas Protective Service, Inc.?

Our *basic* employment requirements for security officers include:

- Minimum age of 18 (21 years of age if applying for an armed position)
- Proof of eligibility to work in the United States
- High school diploma/GED
- A reliable means of transportation and communication
- Ability to read, write and speak the English fluently
- Willingness to participate in our pre-employment screening process (*drug screen and background checks*)

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#### Are there any standards on appearance?

Our security officers are the "face" of the company and we believe that appearance reflects professionalism. While wearing our uniform, our employees are expected to maintain an acceptable personal appearance that mirrors the uniform and appearance standards in our employee handbook.

#### What are the work hours?

Security is a 24/7 industry with 1st, 2nd and 3rd shifts giving our employees the flexibility to balance work/life needs. This is important to both Thomas Protective Service, Inc. and our employees.

# *How is the pay?*

The way our industry is designed, security officer wages are determined by the contract requirements, the job duties performed and the facility to which they are assigned. There are other variables, such as state minimum wages, market and geographic pay differentials.

At Thomas Protective Service, Inc., we believe that there's more to compensation than a paycheck. While in our employment, you will have the opportunity to grow personally and professionally through on the job training and other developmental tools needed to build a successful and lucrative security career with us.

#### Do you help me get a security license?

Security license requirements vary from state to state. Thomas Protective Service, Inc. Human Resources (HR) personnel can advise you of what requirements and/or any assistance provided to obtain any necessary guard license or registration if applicable.

# Do you provide training?

D 198 Thomas Protective Service, Inc. offers a wide range of training programs to help ensure our officers are knowledge leaders in the security industry. Training programs consist of mentoring, on-the-job training, classroom instruction, e-learning and a certified security supervisor training program (CSSP). If you strive to be a qualified and well-rounded security professional, we have the basic and specialized training you need to help improve your security expertise.

## I'm in the Military {Reserves} and need some time off; will that be an issue?

Thomas Protective Service, Inc. complies with The Uniformed Services Employment and Reemployment Rights Act (USERRA). USERRA protects the job rights of individuals who voluntarily or involuntarily leave employment positions to undertake military service or certain types of service in the National Disaster Medical System.